



**Application Form –  
Booking Educational Classroom of E.T.C.Pcci**

Registered DEK: D000811

(Capacity 52 persons – CLASSROOM A'

(Capacity 41 persons – CLASSROOM B'

(Capacity 16 persons – CLASSROOM C'



EDUCATIONAL  
TRAINING  
CENTRE  
PCCI

COMPANY'S NAME: .....

NAME OF RESPONSIBLE PERSON: .....

TEL/ MOB: ..... FAX: ..... E-MAIL: .....

DATE OF RESERVATION: ...../...../..... /...../...../...../...../...../...../.....

HOURS: FROM ..... TO .....

**DAILY CHARGES**

**CLASSROOM RESERVATION [ALL DAY]:** €150.00 + VAT

(HOURS DAILY 08:00 – 18:00)

*The above price includes cleaning of the classroom and communal areas, use of projector, use of Wi-Fi, A/C, setup of the educational room according to the needs of the Organizer.*

**HOURLY CHARGES:** €25.00 + VAT

**SOUND CONSOLE:** €30.00 + VAT

**HOSPITALITY CHARGES per PERSON:** €3.00 + VAT

*Price includes mineral water, unlimited coffee.*

**FOOD & SNACKS:** Charges varies according to the participants number and kind of snacks and/ or food.

**ENVIRONMENTAL CONSCIOUSNESS:** \* *The organizer must instruct the trainees to use the recycling bins of paper and plastic in the context of PCCI's environmental conservation (Green Office) to keep the room and communal areas clean.*



**APPLICANT'S SIGNATURE:** ..... **DATE:** .....

**FOR INTERNAL USE ONLY:**

RECEIVING DATE: ...../...../.....

FINAL COST SUBJECT TO APPLICATION DETAILS: .....

GENERAL COMMENTS: .....

APPROVAL: ..... REJECTION: ..... DATE OF APPROVAL: ...../...../.....

SECRETARY/ DIRECTOR SIGNATURE: ..... STAMP: .....